



County Hall  
Cardiff  
CF10 4UW  
Tel: (029) 2087 2000

Neuadd y Sir  
Caerdydd  
CF10 4UW  
Ffôn: (029) 2087 2000

## AGENDA

<b>Committee</b>	LICENSING SUB COMMITTEE
<b>Date and Time of Meeting</b>	WEDNESDAY, 24 APRIL 2024, 12.30PM
<b>Venue</b>	CR 4, COUNTY HALL - MULTI LOCATION MEETING
<b>Membership</b>	Councillor Michael (Chair) Councillors Gibson and Shimmin

### 1 **Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

### 2 **Application for the Grant of a Premises Licence - Capri Coffee, Llandaff Road** (*Pages 3 - 16*)

### 3 **Application for the Grant of a Premises Licence - The Dock Feeder, Churchill Way** (*Pages 17 - 36*)

### 4 **Urgent Items (if any)**

#### **D Marles**

#### **Interim Monitoring Officer**

Date: Thursday, 18 April 2024

Contact: Graham Porter,  
02920 873401, g.porter@cardiff.gov.uk

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CARDIFF COUNCIL  
CYNGOR CAERDYDD

Agenda Item CO.

LICENSING SUB-COMMITTEE: 24 April 2024

Report of the Head of Regulatory Services

Application for Premises Licence - Grant

Application No: 095782

Name of Premises: Capri Coffee, 10 Llandaff Road, Canton, Cardiff, CF11 9NJ

Ward: Riverside

1. **Application**

1.1 An application for the Grant of a Premises Licence has been received from Antonella Mosca and Ramona-Elena Miron in respect of Capri Coffee, 10 Llandaff Road, Canton, Cardiff, CF11 9NJ.

1.2 The applicant has applied for the following:

(1) In respect of the following licensable activities:

(i) The sale by retail of alcohol for consumption on and off the premises.

(2) Description of Premises (as stated by applicant):

*"The venue consists of a ground floor premises, which presently operates as a coffee shop.*

*The main entrance/exit, is from Llandaff Road.*

*It has an open plan front room which consists of a serving counter/bar, with moveable tables and seating.*

*There is a small storage room on the right hand side of the premises situated between the area to be licensed and a rear room which is used as a storage area.*

*It has both male and female toilets.*

*There are 1 emergency light and an emergency exit sign above the emergency exit in the rear storage room. There are 3 fire extinguishers and 1 fire blanket.*

*Food is prepared from the serving area, which is served directly to the clientele".*

(3) Unless otherwise indicated the premises may be open to the public during the following hours and for any hours consequential to the non-standard timings:

Monday to Sunday: 08:30 to 23:00 hours

(4) To provide licensable activities during the following hours:

(i) The sale by retail of alcohol for consumption on and off the premises:

Monday to Sunday: 08:30 to 22:30 hours

1.3 A site map showing the premises and the plan of the premises submitted with the application can be found in **Appendix A**.

## **2. Promotion of Licensing Objectives**

2.1 The additional conditions proposed by the applicant to meet the licensing objectives are attached to the report and can be found in **Appendix B**.

## **3. Relevant Representations**

3.1 A representation has been received from South Wales Police. A copy of the representation can be found in **Appendix C**.

## **4. Legal Considerations**

4.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives, which are:

Prevention of crime and disorder  
Public Safety  
Prevention of Public Nuisance  
Protection of Children from Harm

4.2 In each case the Sub-Committee may make the following determination

- a) To grant the application.
- b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
- c) Reject the whole or part of the application.

4.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the Council e.g. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

## **5. Issues for Discussion**

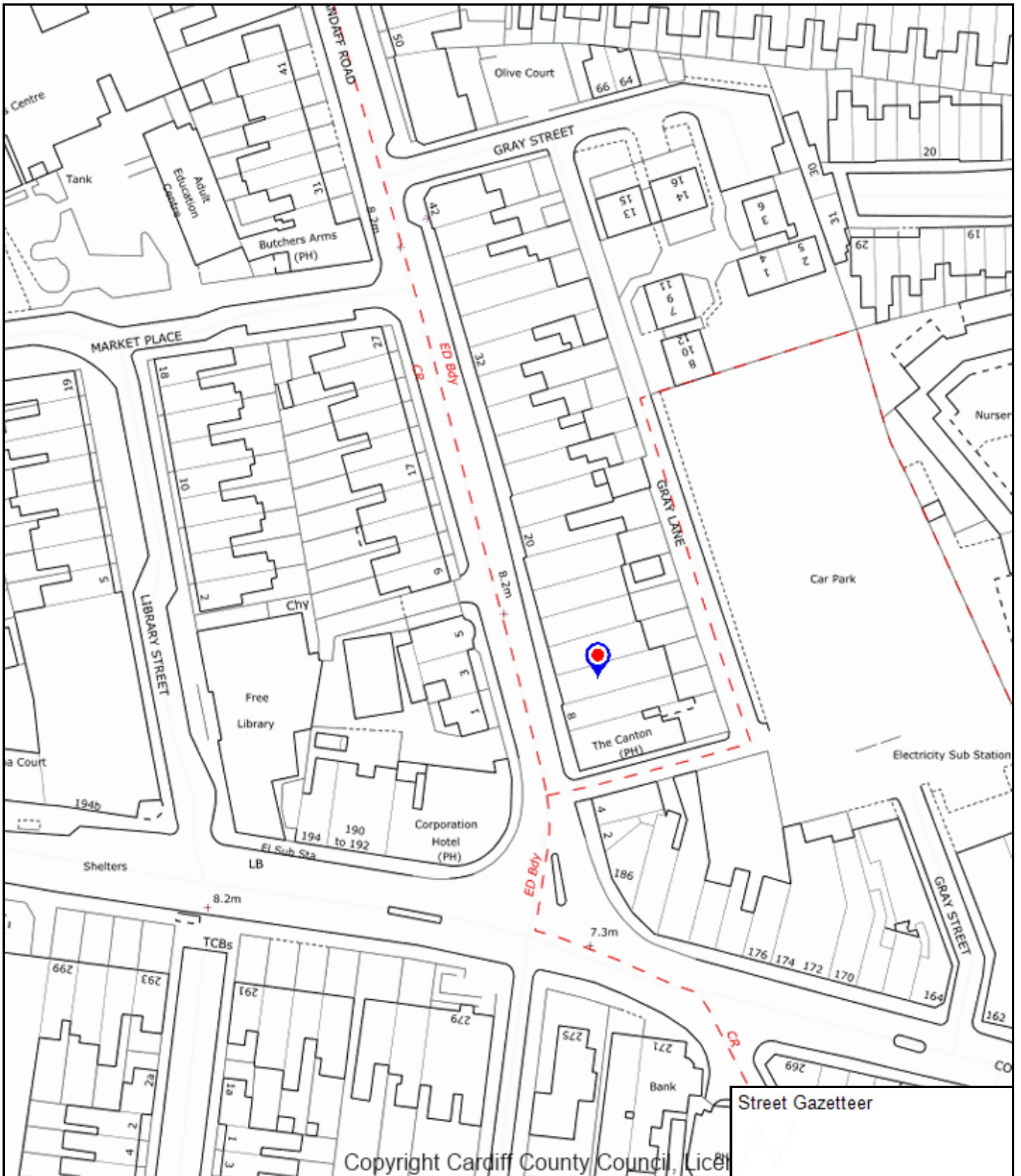
5.1 The application should be determined and the appropriateness of any conditions on the licence need to be discussed.

**Helen Picton**  
**Regulatory Services**

**4<sup>th</sup> April 2024**

# **APPENDIX A**

## **Site Map & Plan**



CHIEF EXECUTIVE  
 Neuadd y Sir, Glanfa'r  
 Iwerydd CAERDYDD CF10  
 4UW  
 Tel: 029 20872088  
 County Hall, Atlantic  
 Wharf CARDIFF CF10  
 4UW  
 Tel: 029 20872087

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 Caerdydd**  
**Cardiff  
 Council**



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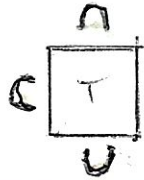
**Ordnance Survey AC0000816513 (2023).**

EMERGENCY  
EXIT

LARGE  
STORE ROOM

UNISEX  
TOILET

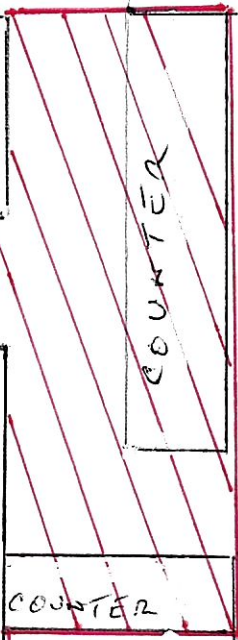
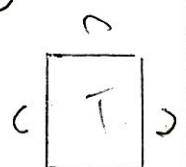
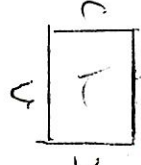
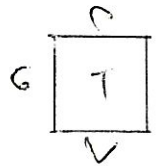
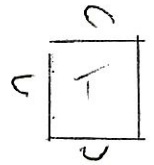
STORE  
ROOM



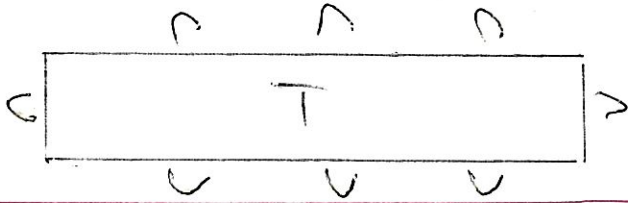
PARTITIONS WALL

SUPPORT

PARTITIONS WALL



COUNTER

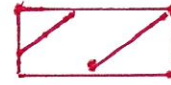


ENTRANCE/EXIT

PILLAR

**Plan Details**

Bar Area:



Inclusive Alcohol Area:



Fire Extinguishers/Blanket:



CCTV:



Emergency Lighting:



Tables:



Chairs:





# **APPENDIX B**

## **Operating Schedule**

*Continued from previous page...*

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

All staff and management at the premises, shall be fully conversant with the conditions contained within the Premises Licence

b) The prevention of crime and disorder

A CCTV system to be installed to an agreed standard as approved by South Wales Police and maintained and operated at all times. The system will cover all internal areas of the premises where members and guests have access, including all entrances and exits excluding toilets. The images will be kept for a minimum period of 31 days. The images will be produced to South Wales Police or an Authorised Officer of the City of Cardiff Council in a readily playable format immediately upon request when the premises are open and at all other times, as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

An incident book shall be kept at the premises and maintained on site at all times. It shall be made available on request to an authorised officer of the local authority or member of police staff which record the following:

- i) All crimes reported to the venue
- ii) All ejections of patrons
- iii) Any complaints received (of a Criminal or Licensing nature)
- iv) Any incidents of disorder
- (v) Seizures of drugs or offensive weapons
- (vi) Any faults in the CCTV system

A sign will be displayed at the entrance and the toilets of the premises advising of zero tolerance of drugs.

c) Public safety

A fire risk assessment will be conducted at the premises and fire fighting and fire safety equipment such as signage and emergency lighting shall be regularly maintained.

The premises has a first aid box on site.

d) The prevention of public nuisance

Prominent clear and legible notices will be displayed at all exits requesting that patrons respect the needs of nearby residents and to leave the premises and area quietly.

All doors must be kept closed from 22:00, except for those doors which allow access/egress to the premises.

e) The protection of children from harm

The premises will operate the 'Challenge 25 Policy.

This policy will be brought to customers' attention through point of sale material at the bar area, including the display of appropriate signage. The only forms of identification recognised are photographic identification, such as valid driving licence, valid passport, military identification or proof of age cards bearing the PASS hologram.

Children are only permitted in the venue if they are accompanied by an adult.

***Continued from previous page...***

Children under the age of 12, shall not remain on the premises after 19:00 hours.

Children aged over 12 and young persons under 18 shall not remain on the premises after 21:00 daily unless they are attending upon a booked function.

Those persons under 18 attending privately booked functions must be accompanied by an adult at all times

Individuals aged 16 and over will be permitted to work on the premises.

# **APPENDIX C**

## **South Wales Police representation**

**From:**  
**Sent:** 27 March 2024 09:53  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Cc:**  
**Subject:** FW: Licensing Act 2003: Application for the grant of a Premises Licence: Capri Coffee, 10 Llandaff Road, Canton, Cardiff, CF11 9NJ  
**Attachments:** CI Draft Letter Letterheaded Capri Coffeendorsed.docx

**\*\*\* Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

**Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddylwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. \*\*\***

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.

**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good Morning Team,

Please note the attached for South Wales Police representations for the above application.

Kind Regards



### yw'n Argyfwng\ Non-Emergency Response

Oes angen i chi siarad â'r heddlu ond nid oes angen ymateb brys arnoch? Gallwch roi gwybod am fater drwy ein gwefan <https://www.south-wales.police.uk>, anfon neges breifat atom drwy gyfrif Facebook neu Twitter swyddogol Heddlu De Cymru, neu ffonio 101. Gallwch ddefnyddio 101 i roi gwybod am achosion nad ydynt yn rhai brys i unrhyw heddlu yng Nghymru a Lloegr. Mewn argyfwng, ffoniwch 999 bob amser.

Do you need to speak to the police but don't require an emergency response? You can make a report via our website <https://www.south-wales.police.uk>, send us a private message via an official South Wales Police Facebook or Twitter account, or call 101. 101 can be used to report a non-emergency to any force in Wales and England. In an emergency always dial 999.

**URhS Caerdydd a'r Fro**  
Gorsaf Heddlu Bae Caerdydd,  
Stryd James, Bae,  
Caerdydd CF10 5EW  
Telffon: 01656 869211  
Mewn argyfwng ffoniwch **999**  
Fel arall, ffoniwch **101**  
Gwefan: [www.heddlu-de-cymru.police.uk](http://www.heddlu-de-cymru.police.uk)

**Cardiff & Vale BCU**  
Cardiff Bay Police Station,  
James Street, Cardiff Bay  
CF10 5EW  
Telephone: 01656 869211  
In an emergency always dial **999**  
for non-emergencies dial **101**  
Website: [www.south-wales.police.uk](http://www.south-wales.police.uk)

SWYDDOGOL – OFFICIAL

Police Licensing Department  
Cardiff Bay Police station.  
James Street,  
Cardiff.  
CF10 5EW.

27<sup>th</sup> March 2024

Capri Coffee  
10 Llandaff Road  
Canton  
Cardiff  
CF11 9NJ

**APPLICATION FOR A NEW PREMISES LICENCE UNDER THE LICENSING ACT  
2003 – CAPRI COFFEE, 10 LLANDAFF ROAD, CANTON, CARDIFF, CF11 9NJ**

To whom it may concern,

I have caused enquiries to be made into this application. The application advises that the premises located at 10 Llandaff Road, Canton in Cardiff is currently operating as a coffee shop the applicant is currently seeking an on and off-premises license. The opening hours proposed are as follows;

Mon-Sun 0830-2300

The application seeks the following licensable activity;

**Supply of Alcohol (for consumption on and off premises);**

Mon-Sun 0830-2230

The applicant has been spoken to and the application has been discussed on 20<sup>th</sup> March 2024. As a result of this consultation, I now make the following representations on behalf of South Wales Police.

The applicant advised that they are currently operating as a small coffee shop and are wishing to add to their current offering alcoholic drinks, primarily wine, and cans of beer.

At this time, South Wales Police object to the grant of a new premises licence as applied for under the following licensing objectives, namely those of;

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.  
South Wales Police welcomes receiving correspondence in Welsh and English.  
Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



The Prevention of Crime and Disorder.

This is primarily due to the location of the premise being situated within the very near vicinity of Cowbridge Road East, which has suffered with high levels of ASB, and located within the main route of Cardiff City Stadium, who host various categories of football games which often are classed as medium/high risk. Fans both home and away who travel on foot to the stadium and will often frequent local pubs prior to the attendance of these games, of which one of these pubs is located next to the proposed premise of this application.

However, should the applicant agree to the below representations which South Wales Police deem to be appropriate and proportionate to support the licensing objectives, then the Police will automatically withdraw their request for a hearing before the Licensing Committee.

### **POLICE REPRESENTATIONS.**

1. A CCTV system shall be installed to a standard as approved by South Wales Police and maintained and operated, at all times the premises are open to the public. The system will cover all internal areas of the premises {Excluding toilets} where the public have access including all entrances and exits and any external areas associated with the premises. The images shall be kept for a minimum of 31 days and shall be produced to a Police employee in a readily playable format immediately upon request when the premises are open and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

2. Staff authorised to carry out Licensable Activity shall receive initial training in relation to age-related sales, sales to intoxicated persons and age challenge procedures prior to being allowed to work at the premises. Refresher training shall be conducted every 6 months. The DPS shall keep records of such training for a period of at least 18 months.

3. Alcohol shall be kept in a secure area, away from the public.

4. No self-service of alcohol will be permitted at the premises,.

5. Alcohol sold for consumption off-premises will only be made in vessels that have been sealed by the manufacturer.

6. The premises shall operate a “Challenge 25 Policy” at all times.

7. Signage will be displayed requesting that customers leave the premises quietly.

8. Windows and Doors will be closed from 20:00hrs in order to minimise noise emanating to neighbouring properties. The only exemption to this is to allow the entrance and egress of patrons to and from the premise.

9. An incident log will be maintained at the premises. Each entry shall carry the day, date, and time that each report was made. It will record the follow; The DPS shall use best endeavours to ensure that all incidents are logged on the day of the incident.

A – All crimes reported to the venue



- B – All ejections of patrons, with details of the individual(s) if known.
- C – All complaints received directly by the premise of a criminal or licensing nature
- D – All incidents of disorder of which the premise are aware.
- E – The seizure of drugs and offensive weapons.
- F – All visits by a responsible authority, or emergency service.

The log shall be made available to the police or other responsible authorities on request.  
The log shall be retained for a minimum of 12 months.

10. There shall be no showing of any pre-recorded, or live sporting events at any time within the licensable area.

11. No alcohol off sales are permitted two hours proceeding, and up to two hours following any event held at Cardiff City Football Club stadium, when at least 48 hours prior notification is given by South Wales Police

12. At least 75% of the public space within the licensed area of the premise shall be occupied with tables and chairs.

13. On days whereby high risk football matches, or Boxing events are held at Cardiff City Stadium, all drinks shall be supplied in non-glass vessels from 3 hrs before the start of the match/ event, or from the opening of the premise (whichever is shorter), until a minimum of 1 hour after the conclusion of the match or boxing event when at least 48 hours prior notification is given by South Wales Police.

Yours faithfully,

*Jeff Lewis*

PS 2027 Justin Hardwick  
Licensing Sergeant

Acting Chief Inspector 2107 Jeff Lewis  
Community Safety Department





CARDIFF COUNCIL  
CYNGOR CAERDYDD

Agenda Item CO.

LICENSING SUB-COMMITTEE: 24 April 2024

Report of the Head of Regulatory Services

Application for Premises Licence - Grant

Application No: 095759

Name of Premises: The Dock Feeder, 18-20 Churchill Way, Cardiff, CF10 2DY

Ward: Cathays

1. **Application**

1.1 An application for the Grant of a Premises Licence has been received from Canal Quarter PLH Ltd in respect of The Dock Feeder, 18-20 Churchill Way, Cardiff, CF10 2DY.

1.2 The applicant has applied for the following:

(1) In respect of the following licensable activities:

- (i) The sale by retail of alcohol for consumption on and off the premises.
- (ii) The provision of regulated entertainment in the form of films (indoors), live music (indoors), recorded music (indoors), dance (indoors) and entertainment of a similar description to music and dance (indoors).
- (iii) The provision of late night refreshment (indoors).

(2) Description of Premises (as stated by applicant):

*"Bar"*.

(3) Unless otherwise indicated the premises may be open to the public during the following hours and for any hours consequential to the non-standard timings:

Sunday to Thursday: 10:00 to 00:30 hours  
 Friday and Saturday: 10:00 to 01:30 hours  
 Bank Holiday Friday, Saturday, Sunday and Monday: an additional hour  
 Easter Thursday, Friday, Saturday, Sunday and Monday: an additional hour  
 Christmas Eve: an additional hour  
 Boxing Day: an additional hour  
 New Years Eve: 07:00 to 03:30

(4) To provide licensable activities during the following hours:

(i) The sale by retail of alcohol for consumption on and off the premises:

Sunday to Thursday: 10:00 to 00:00 hours  
 Friday and Saturday: 10:00 to 01:00 hours  
 Bank Holiday Friday, Saturday, Sunday and Monday: an additional hour  
 Easter Thursday, Friday, Saturday, Sunday and Monday: an additional hour  
 Christmas Eve: an additional hour  
 Boxing Day: an additional hour  
 New Years Eve: 07:00 to 03:30

- (ii) The provision of regulated entertainment in the form of films (indoors), live music (indoors), recorded music (indoors), dance (indoors) and entertainment of a similar description to music and dance (indoors):

Sunday to Thursday: 10:00 to 00:00 hours  
Friday and Saturday: 10:00 to 01:00 hours  
Bank Holiday Friday, Saturday, Sunday and Monday: an additional hour  
Easter Thursday, Friday, Saturday, Sunday and Monday: an additional hour  
Christmas Eve: an additional hour  
Boxing Day: an additional hour  
New Years Eve: 07:00 to 03:30

- (iii) The provision of late night refreshment (indoors)

Sunday to Thursday: 23:00 to 00:30 hours  
Friday and Saturday: 23:00 to 01:30 hours  
Bank Holiday Friday, Saturday, Sunday and Monday: an additional hour  
Easter Thursday, Friday, Saturday, Sunday and Monday: an additional hour  
Christmas Eve: an additional hour  
Boxing Day: an additional hour  
New Years Eve: 23:00 to 03:30

- (iv) In the event of the transmission of any recognised event which falls outside the current permitted hours of the Premises Licence, to open and permit licensable activity commencing one hour before the start of the event and ending one hour after the end of the event, the details of the activity to be notified to the Police 14 days beforehand.

- 1.3 A site map showing the premises and the plan of the premises submitted with the application can be found in **Appendix A**.

## **Promotion of Licensing Objectives**

- 2.1 The additional conditions proposed by the applicant to meet the licensing objectives are attached to the report and can be found in **Appendix B**.

## **Relevant Representations**

- 3.1 A representation has been received from other persons (local ward Councillors). A copy of the representation can be found in **Appendix C**.

## **Legal Considerations**

- 4.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives, which are:

Prevention of crime and disorder  
Public Safety  
Prevention of Public Nuisance  
Protection of Children from Harm

- 4.2 In each case the Sub-Committee may make the following determination

- a) To grant the application.

- b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
- c) Reject the whole or part of the application.

4.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the Council e.g. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

**5. Issues for Discussion**

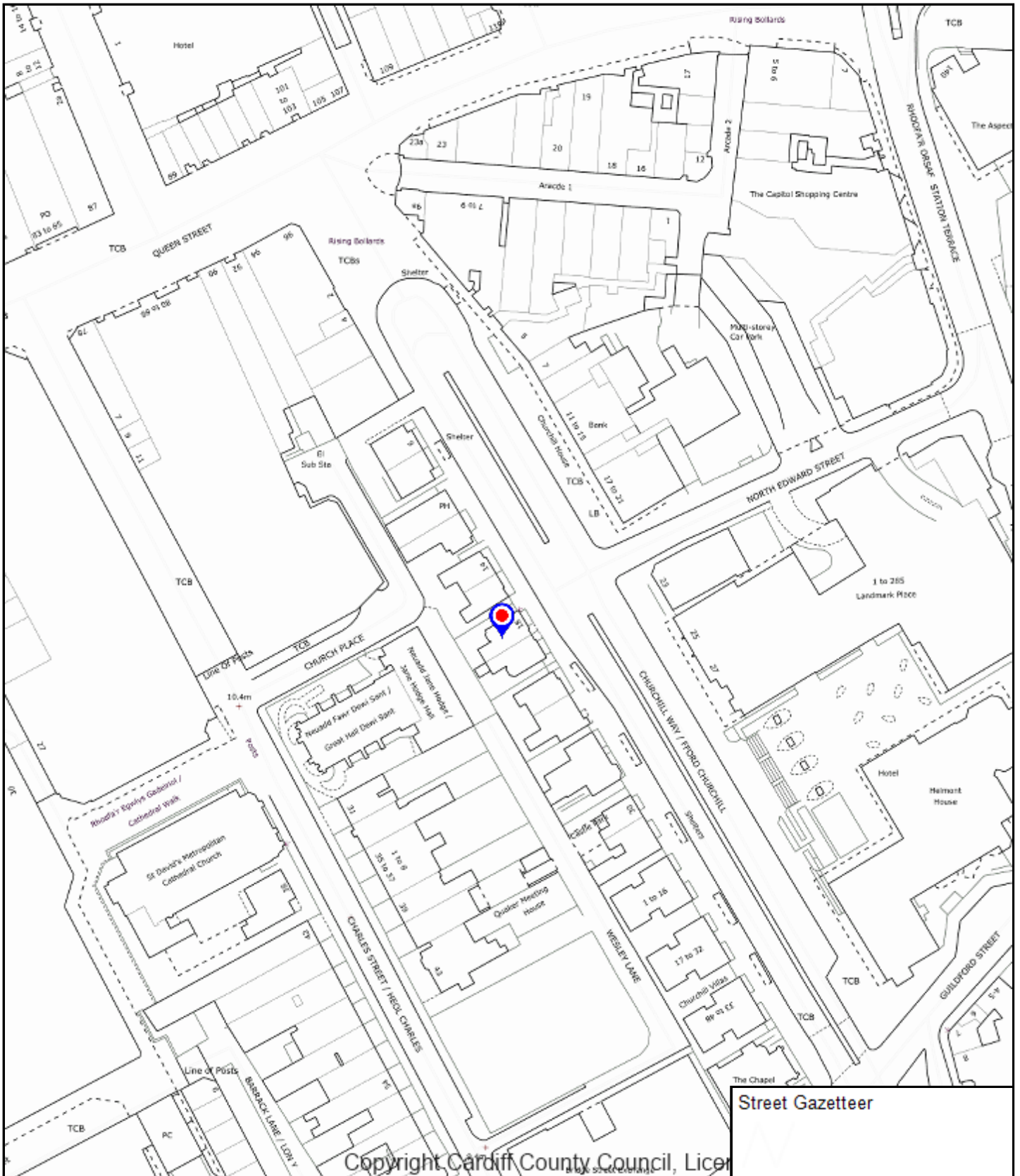
5.1 The application should be determined and the appropriateness of any conditions on the licence need to be discussed.

**Helen Picton  
Regulatory Services**

**8<sup>th</sup> April 2024**

# **APPENDIX A**

## **Site Map & Plan**



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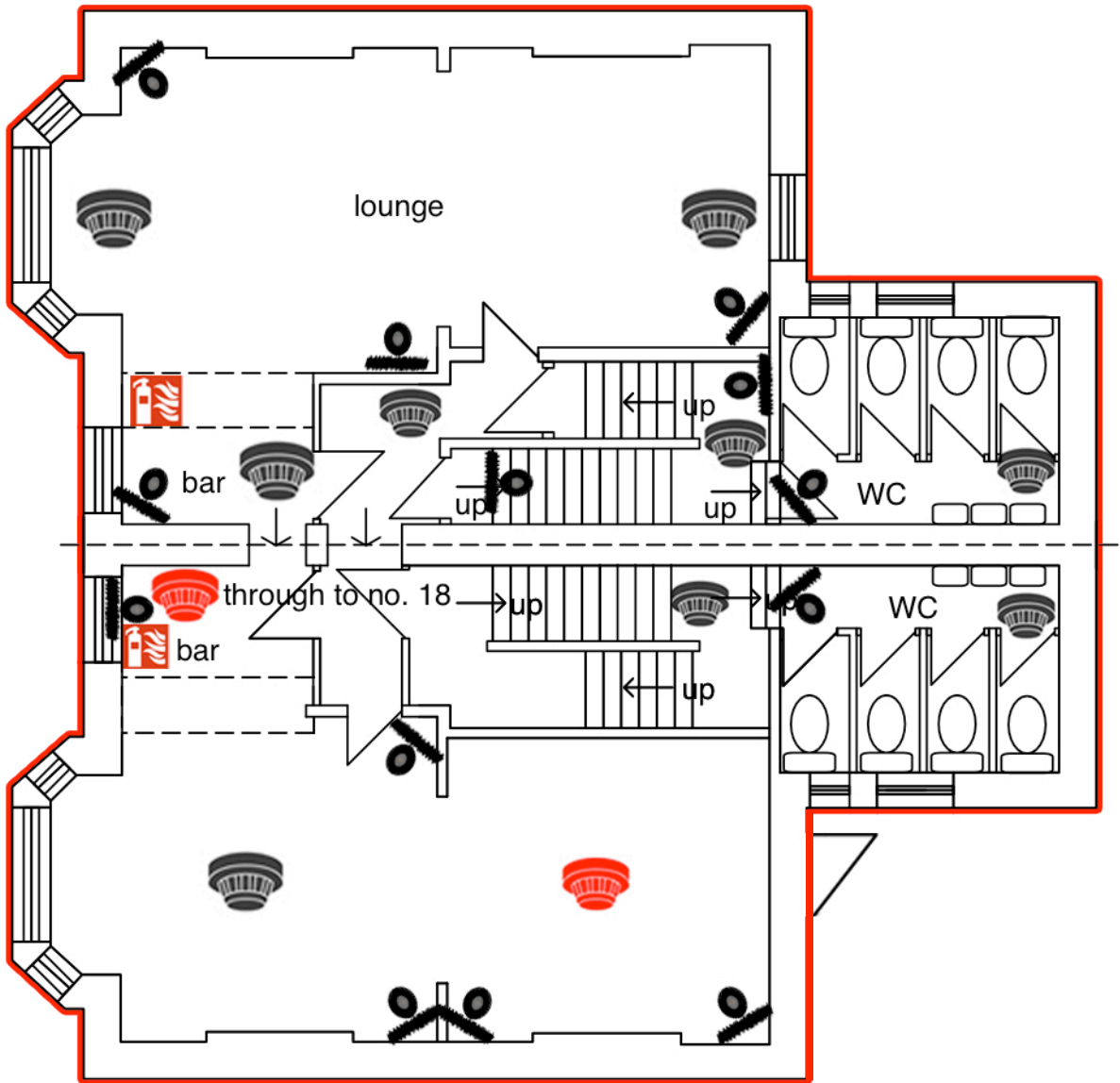
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**Ordnance Survey AC0000816513 (2023).**






No. 20

No. 18



**PROPOSED FIRST FLOOR**

**KEY**

-  Licensable Activity
-  CCTV
-  Fire Extinguisher
-  Smoke Detector
-  Heat Detector

Position is indicative only  
and subject to change

Client:  
Canal Quarter PLH Ltd.

**Carolyn Jones**  
Planning

Dock Feeder, 18 & 20, Churchill Way, Cardiff

**Page 22**

Date: Feb 2024

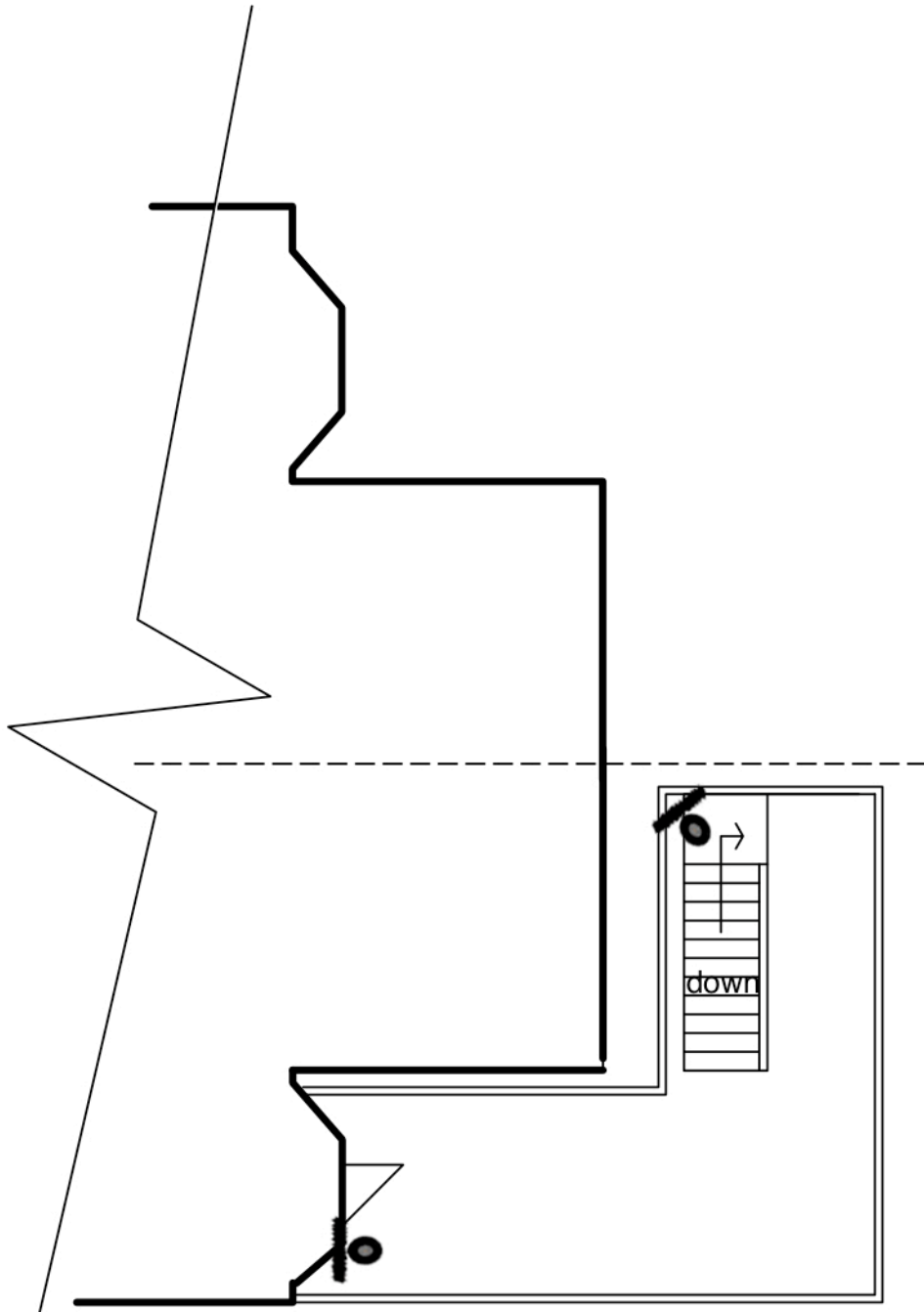
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**Proposed First Floor Plan**

**CAJ/2024/001:07**

No. 20

No. 18



Rear Outside Area at First Floor Level

KEY

-  Licensable Activity
-  CCTV
-  Fire Extinguisher
-  Smoke Detector
-  Heat Detector

Position is indicative only and subject to change

Client:  
Canal Quarter PLH Ltd.

**Carolyn Jones**  
Planning

Dock Feeder, 18 & 20, Churchill Way, Cardiff

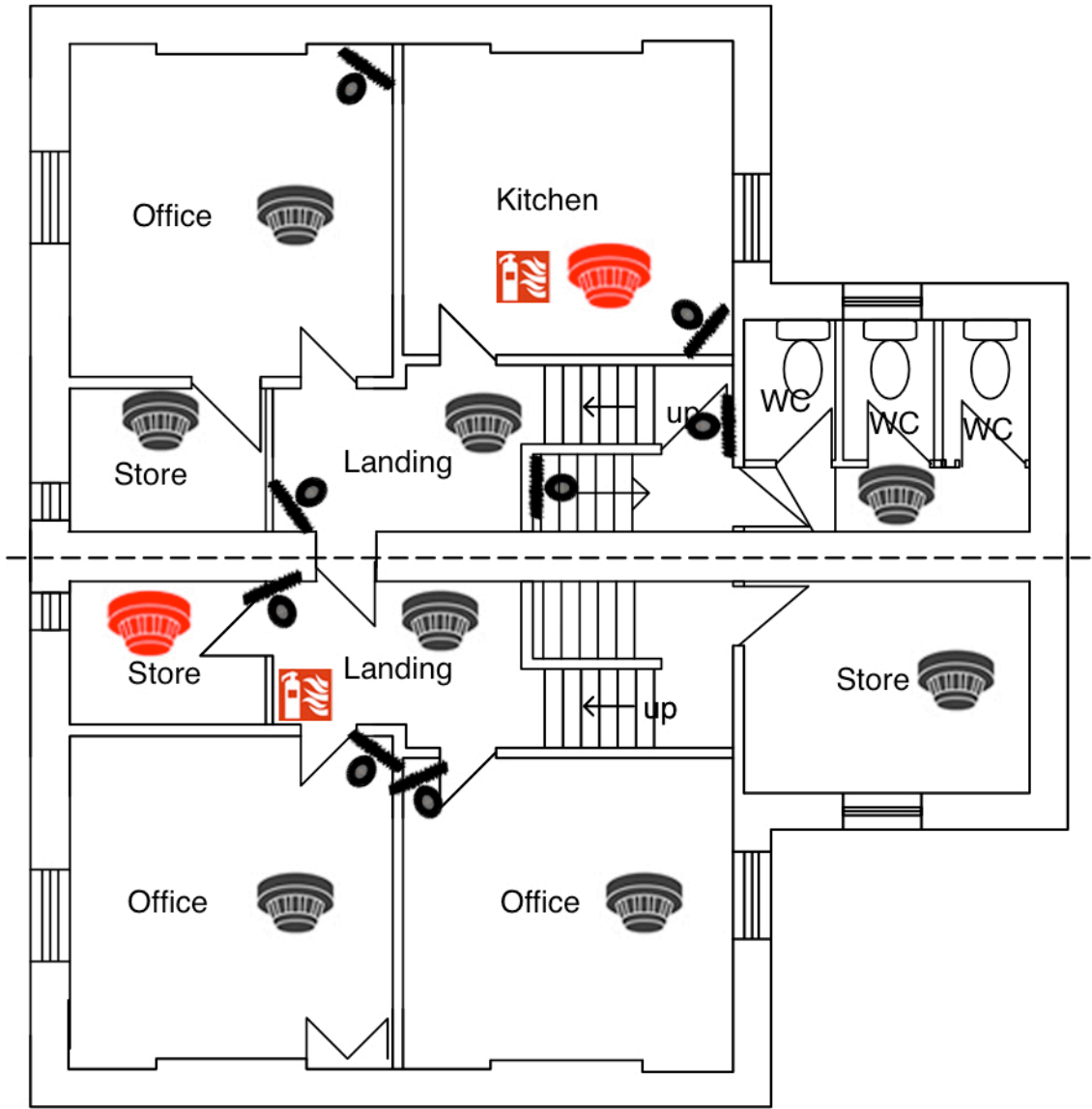
**Existing and Proposed First Floor Rear Area Plan**

Date: Feb 2024

Scale: 1:100

CAJ/2024/001:10

No. 20



No. 18

**PROPOSED SECOND FLOOR**

**KEY**

	Licensable Activity
	CCTV
	Fire Extinguisher
	Smoke Detector
	Heat Detector

Position is indicative only and subject to change

Client:  
Canal Quarter PLH Ltd.

**Carolyn Jones**  
Planning

Dock Feeder, 18 & 20, Churchill Way, Cardiff

Page 24

**Proposed Second Floor Plan**

Date: Feb 2024

Scale: 1:100

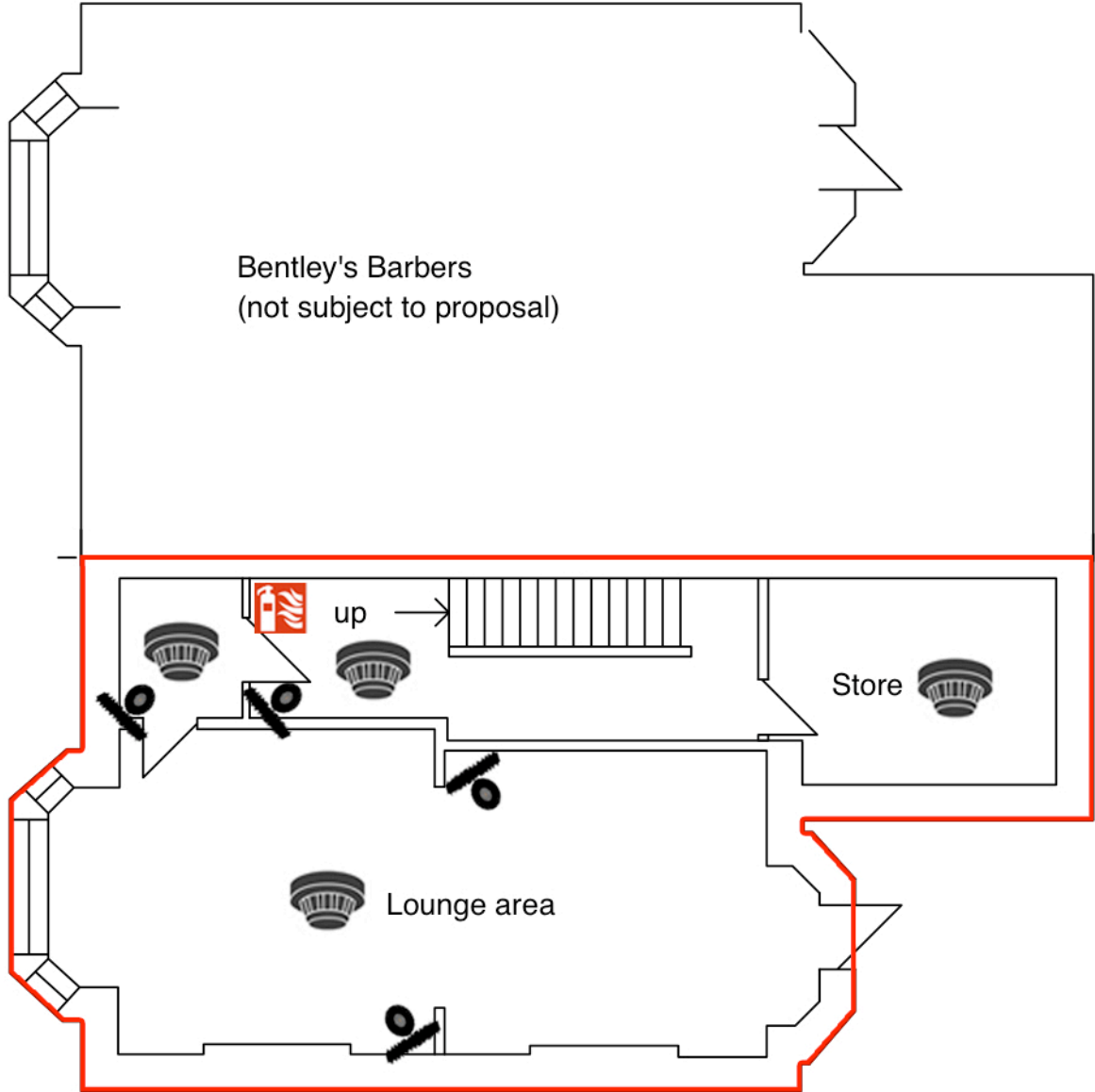
CAJ/2024/001:08



No. 20






Bentley's Barbers  
(not subject to proposal)

No. 18



### BASEMENT FLOOR PLAN

#### KEY

-  Licensable Activity
-  CCTV
-  Fire Extinguisher
-  Smoke Detector
-  Heat Detector

Position is indicative only  
and subject to change

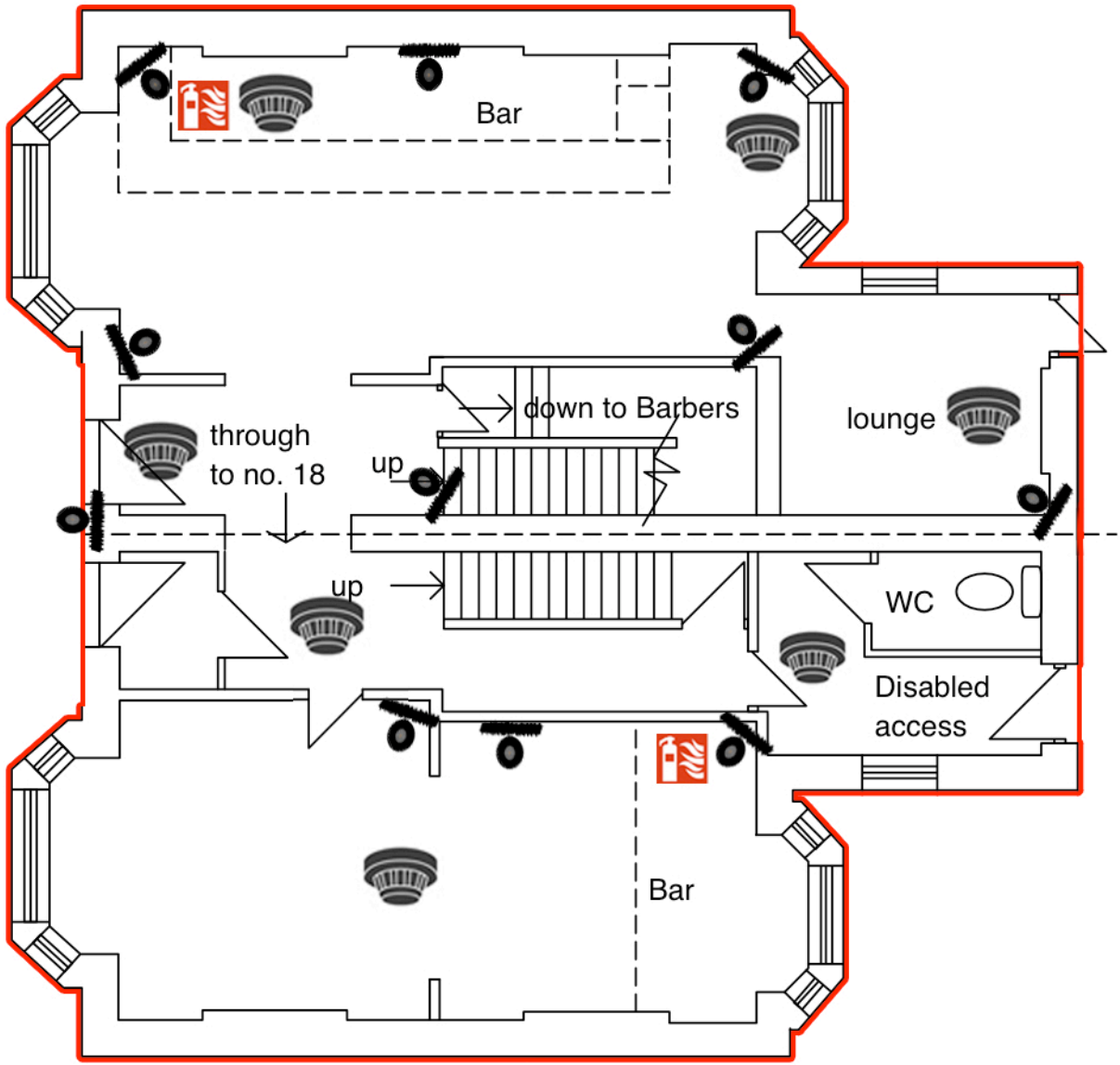
Client:  
Canal Quarter PLH Ltd.

**Carolyn Jones**  
Planning

Dock Feeder, 18 & 20, Churchill Way, Cardiff






No. 20

No. 18



**PROPOSED GROUND FLOOR**

**KEY**

	Licensable Activity
	CCTV
	Fire Extinguisher
	Smoke Detector
	Heat Detector

Position is indicative only and subject to change

Client:  
Canal Quarter PLH Ltd.

**Carolyn Jones**  
Planning

Dock Feeder, 18 & 20, Churchill Way, Cardiff

**Page 26**

Date: Feb 2024

Scale: 1:100

**Proposed Ground Floor Plan**

CAJ/2024/001:06

No. 20

No. 18

fire escape

down

ramp

up






down

ramp

fence

wall

KEY

-  Licensable Activity
-  CCTV
-  Fire Extinguisher
-  Smoke Detector
-  Heat Detector

Position is indicative only and subject to change

Client:  
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**Carolyn Jones**  
Planning

Dock Feeder, 18 & 20, Churchill Way, Cardiff

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Date: Feb 2024

Scale: 1:100

**Existing and Proposed Ground Floor  
Rear Area Plan**

CAJ/2024/001:09

# **APPENDIX B**

## **Operating Schedule**

**Canal Quarter PLH Limited**

**The Dock Feeder**

**18-20 Churchill Way**

**Cardiff CF10 2DY**

**PROPOSED OPERATING SCHEDULE OF CONDITIONS**

**INFORMATIVE**

This is an application for a new premises licence to permit licensable activities in line with the existing Licence for 18 Churchill Way (premises licence no. CCCP02269), to increase the footprint of the premises so that next door (no 20 Churchill Way) will be licensed.

Upon satisfactory grant of this licence application, premises licence CCCP02269 is to be surrendered.

**Opening hours:**

Sunday-Thursday 10.00 – 0030 the following morning  
Friday & Saturday 10.00 – 0130 the following morning

**Hours for the provision of licensable activities:**

Sale of alcohol (on and off sales), films, live music, recorded music, performance of dance, anything similar to live/recorded music or dance;

Sunday-Thursday 10.00 – 0000  
Friday & Saturday 10.00- 0100 the following morning

For late night refreshment;

Sunday-Thursday 23.00 – 0030 the following morning  
Friday & Saturday 23.00 – 0130 the following morning

**Non-standard timings**

- i) In the event of the transmission of any recognised event which falls outside the current permitted hours of the Premises Licence, to permit licensable activity commencing one hour before the start of the event and ending one hour after the end of the event, the details of the activity to be notified to the Police 14 days beforehand.
- ii) Licensable activity is permitted for a further additional hour into the morning following every Friday, Saturday, Sunday and Monday for every May Bank holiday, Spring/Whitsun Bank Holiday, August Bank Holiday weekend.
- iii) Licensable activity is permitted for a further additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for the Easter Bank Holiday Weekend.
- iv) Licensable activity is permitted for a further additional hour every Christmas Eve and Boxing Day.
- v) On New Year's Eve, the sale of alcohol is permitted from 07:00 to 03:00 hours the following morning.
- vi) On New Year's Eve, regulated entertainment is permitted from 07:00 to 03:30 hours the following morning.
- vii) On New Year's Eve, late night refreshment is permitted from 23:00 to 03:30 hours the following morning.
- viii) On New Year's Eve, the premises is permitted to open 07:00 to 03:30 hours the following

morning.

### **General**

1. Locations of fire safety and other safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.

2. Any detail shown on the plan that is not required by the licensing plans regulations is indicative only and subject to change at any time.

### **Crime and Disorder**

3. On days considered to be major events in the City Centre, such as sporting events at the Principality Stadium, all drinks will be dispensed in non-glass vessels.

4. Duly authorised Officers of the Council, Police Officers and duly authorised Officers of the South Wales Fire Service will at all reasonable times have free ingress to all parts of the licensed premises and the Designated Premises Supervisor or the person in charge in the absence of the Designated Premises Supervisor will comply with any reasonable fire prevention and safety measure that may be required of him by any duly authorised Fire Officer.

### **CCTV**

5. A CCTV system shall be installed to a standard agreed with South Wales Police. The system shall be maintained and operated at all times the premises are open to the public. The system shall cover all parts of the licensable areas to which the public have access (excluding toilets) and all outside areas and exits and entrances used by customers. Images shall be kept for a minimum of 31 days. The images shall be produced to a Police employee immediately upon request when the premises are open and at all other times as soon as is reasonably practical. There will be sufficient staff training to facilitate the above.

### **Door security**

6. Should the premises operate beyond midnight SIA shall be employed from 21:00 hours on a ratio of 1 to 100 persons.

7. Suitably qualified SIA door supervisors will be employed at the premises on a risk assessed basis. On Major Event Days, the risk assessment will take into account any advice given by South Wales Police. Should the premises operate beyond midnight they shall be so employed from 21:00 hours on a ratio of 1 to 100 persons. Where employed at least one member of the SIA door supervisor team will wear body-worn CCTV capable of recording and storing images and sound. When on duty, SIA door supervisors will utilise a recognised radio communications system such as Radio Net or other police approved system.

### **On occasions when door security are provided at the premises the following conditions shall also apply:**

a) The licensed door supervisors shall be employed solely for vetting, regulating, controlling and supervising patrons whilst entering and whilst on the premises and to ensure the maintenance of good order, public safety and internal security.

b) A register shall be kept at the premises to record the details of the door supervisors, and any notable incidents. The register shall be produced to authorised officers of Cardiff City Council and the Police upon request.

c) The register shall contain the following details:

i) Full SIA registration number.

ii) Date and time that the Door Supervisor commenced duty.

iii) Date and time that the Door Supervisor finished work.

iv) Any occurrence or incident of interest involving crime and disorder or public safety must be

recorded giving names of the Door Supervisor involved.

v) ID Photo and scan of SIA badge

vi) The name, home address and registration number of all door supervisors working at the premises;

vii) The door supervisor register must be kept at the premises and be available for inspection by the Police or an authorised officer from Cardiff Council and shall be retained for a period of one year.

### **Staff training**

8. All members of staff shall receive training in relation to the sale of alcohol commensurate with their duties.

9. A copy of the training records shall be kept and made available for inspection by an authorised officer of the police and or the licensing authority.

10. All training shall be refreshed at least every 12 months.

### **Incident log**

11. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Cardiff City Council or the Police, which will record the following:

a) All crimes reported to the venue

b) Any complaints received

c) Any incidents of disorder

d) All seizures of drugs or offensive weapons

e) Any faults in the CCTV system or searching equipment or scanning equipment

### **Public Nuisance**

12. Save for persons using the external seating areas/smoking areas, patrons permitted to temporarily leave and then re-enter the premises, shall not be permitted to take drinks or glass containers with them.

13. Notices shall be prominently displayed at exits requesting the patrons to respect the needs of local residents and businesses and to leave the area quietly.

### **Public Safety**

14. Adequate and appropriate first aid equipment and materials will be kept on site, regularly checked and kept in an easily accessible place for staff.

15. All exit routes will be kept unobstructed, with non-slippery and even surfaces, free of trip hazards and clearly signed.

### **Protection of Children from Harm**

16. The Premises Licence holder shall display in a prominent position a copy of their policy on checking proof of age.

17. At all times that the premises is operating under this licence, the Premises Licence Holder shall ensure that its staff operate a Challenge 25 Policy. This Policy shall provide that before any sale of alcohol any person who appears to be under the age of 25 will be required to produce photo ID in the form of a passport; driving licence, I-JK Military ID card; PASS (or similar) card to prove that he/she is over the age of 18.

18. Posters advertising the Challenge 25 and proof of age policies shall be displayed in prominent places in the premises so that they can be seen internally and externally.

19. Children will not be allowed into, or remain on the premises after 23:00 hours unless accompanied by an adult.

20. Prominent, clear notices shall be displayed at every public entrance stating any restrictions relating to the admission of children to the premises or other admission restrictions.

21. No performance of striptease, lap dancing, entertainment of a sexual nature or other similar adult entertainment will be permitted on the premises.



# **APPENDIX C**

## **Other persons representation**

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**From:** Mackie, Norma (Cllr)  
**Sent:** 15 March 2024 13:53  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Cc:** Merry, Sarah (Cllr); Weaver, Christopher (Cllr); Ahmed, Ali (Cllr)  
**Subject:** Licensing Objection The Dock Feeder, Churchill Way  
**Attachments:** Licensing Objection Dock Feeder.docx

Please find attached our objection in relation to the above application.

Regards

Norma

**Y Cyngorydd / Councillor Norma Mackie**  
**Yr Aelod Cabinet dros Wasanaethau Cymdeithasol (Gwasanaethau Oedolion)**  
**Cabinet Member for Social Services (Adult Services)**  
**Cyngor Caerdydd | Cardiff Council**

# **Licensing Act 2003: Application for the grant of a Premises Licence –**

**Applicant: Canal Quarter PLH Ltd**

**Name and Postal address of Premises: The Dock Feeder 18-20 Churchill Way Cardiff, CF10 2DY**

I am writing on behalf of myself, Cllrs Weaver, Ahmed and Merry to object to this application as we feel quite strongly that another bar on Churchill Way would be to the detriment of the Licensing Objectives and would not comply with the Cumulative Impact Policy that covers Churchill Way.

While Churchill Way has a mixture of retail, offices and licensed premises it also has a number of residents and a hotel. There are 280 residential flats at Landmark Place, with residents that include elderly people and families with children and a Premier Inn directly opposite the proposed new premises and there are also flats adjacent to the premises.

We also have concerns in that, we believe, this company already has three premises on Churchill Way and there have been many complaints and concerns about the disruption they cause and lack of compliance with their Licenses.

We note that the License requests, in the main, opening hours until 00.00 hours on Sunday to Thursday and 01.00 hours on Friday and Saturday.

The City Centre is subject to a Cumulative Impact Policy which is in place to limit the number of licensed premises in the area as a means of ensuring the promotion of the Licensing Objectives and a further licensed premises on Churchill Way, where we already have antisocial behaviour from other licensed premises, will not promote those objectives and will increase the pressure on policing the area.

We are also concerned that, if this license is granted, will then apply for an extension similar to the opening hours at Pulse. As the Cumulative Impact Policy will no longer apply, once the license has been granted, an extension would be difficult to refuse as the presumption then would be to grant it rather than to refuse it.

A large amount of money has been spent on the regeneration of the canal quarter to produce a nice area for residents, visitors and families to relax and enjoy. It was not planned to be an area of noisy bars where residents and visitors would be subject to antisocial behaviour and disruption.

South Wales Police statistics show 89 crimes over the three months between November 2023 and January 2024 already just in that area. This is at a time when there has been limited people in the area due to the refurbishment,

If this application was accepted and they maintained the opening hours requested, it will still be a feeder venue for Pulse and there is likely to be regular traffic of people going to and fro from their venues, disturbing residents and increasing crime in the area.

We object to this application on the grounds that it will not promote the Licensing Objectives of the prevention of:

Crime and Disorder in that this company already have a poor record of compliance and a poor relationship with residents;

Public Safety and Public Nuisance in that we have concerns over increasing noise, antisocial behaviour and disruption to residents and hotel guests.

The Cumulative Impact Policy is in place to prevent an application such as this one and puts the onus on the applicant to prove that their proposed premises will not undermine the Licensing Objectives. We feel they will not be able to achieve this and we ask you to refuse this application.

Regards

*nmackie*

Cllr Norma Mackie and on behalf of Cllrs Sarah Merry, Chris Weaver and Ali Ahmed  
Cathays Councillors